

Tennessee's College Application Week 2014



COLLEGE
APPWEEK
SEPTEMBER 29 - OCTOBER 3, 2014

- **Updates for 2014**
- **CollegeforTN.org and College App Week**
- **Tennessee Promise and College App Week**

College App Week Updates for 2014



Mary Laphen
Statewide Services Coordinator
Office of P-16 Initiatives
Tennessee Higher Education Commission

Handbook Updates



• Donation Request Letter

College App Week Donation Request Letter

This letter should be distributed to any local companies or organizations who may be able to donate funds for application fees during College App Week.

[School Logo/Name]
[School Address]

[Date]

[Address of Recipient]

Dear [Name of Contact's Name or Organization/Company],

I am writing to you on behalf of the senior class of [high school]. This year our class is excited to celebrate College Application Week from September 29th through October 3rd. College App Week is designed to build excitement around the college application process and give every senior the opportunity to apply to college. The week also helps students to overcome barriers that often discourage them from applying, which often includes financial barriers, such as application fees. We're asking for your help in donating fees to students who may struggle to pay these application fees, which can be as high \$40 or more at some institutions.

A donation from [insert company name] will go directly to student application fees and for many students will make the difference between applying and not applying to college. Our students have worked hard to become college ready, and we are asking for your investment in them to not only encourage their education, but also to encourage the growth of our skilled and educated workforce.

Thank you for considering our request. If you would like to make a donation, volunteer in any way with College App Week, or would like further information, please feel free to contact me at [insert contact information].

Sincerely,

Your Name
Your Title

• Sample Timelines

College App Week Sample Timelines High School

Monday

- College Application Night. Invite students and parent night and have their questions answered by guidance college representatives.
- Experience and Activity Profile. Students can begin a their CollegeforTN.org profile

Tuesday

- Host a College Fair. Invite college admissions repres help students learn more about their institutions

Wednesday

- College Door Decorating Contest. Encourage homero in a college theme.

Thursday

- College Panel. Invite guest speakers to come talk ab and how it led them to their current careers
- Encourage students to make notes about any college CollegeforTN.org in their portfolio

Friday

-
-

College App Week Sample Timelines Middle School

Monday

- CollegeforTN.org Introduction. Have students make CollegeforTN.org account and begin exploring the resource.

Tuesday

- College Door Decorating Contest. Encourage homerooms to decorate their doors in a college theme.

Wednesday

- Interest Surveys. Students can explore their interests using activities like the Career Cluster Survey and Interest Profile.

Thursday

- Goal Setting. Work on short and long-term goal-setting with the Goal-Setting tool on CollegeforTN.org

Friday

- College Gear Day. Encourage teachers and staff to wear apparel from their alma mater. Students can wear apparel from their favorite postsecondary institution.

College App Week Sample Timelines Just for Seniors

Monday

- Application Prep. Help student prepare to successfully complete their applications. Remind them of the information they need to collect to fill out their application later in the week. A checklist with items like ACT score and application fee is helpful.

Tuesday

- Host a College Fair. Give students the opportunity to learn more about local schools and have their application questions answered by admissions counselors.

Wednesday

- Host a Personal Statement workshop. Provide helpful tips and ideas for writing a personal statement

saved at CollegeforTN.org

all seniors to complete at least one

of your seniors as they've completed along the underclassmen.

Handbook Updates



• Updated Best Practices



• Parts of a College Application

COLLEGE
APPWEEK
OCTOBER 23 - OCTOBER 25, 2014

Parts of a College Application

It is **your** responsibility to make sure that all of your college applications and all supporting materials are sent to the colleges to which you wish to apply. Your high school is responsible for sending the transcript and secondary school report (if required). **BUT** you, the student, are responsible for following your school's policy for requesting transcripts and letters of recommendations. Know what you are expected to do!

Listed below is everything that could be required, but you might not be asked to submit everything on this list to every college. For example, there are many colleges that do not require students to write essays. Also, there are many colleges that do not require standardized test scores.

WHAT IS INCLUDED IN A COLLEGE APPLICATION?

- 1. Official Transcript:** Your transcript is the record of all the courses you have taken for high school credit, your grades, and credits earned. Other information that might be included: GPA, class rank, standardized test scores, courses in progress. This is normally sent directly from your high school to the college.
- 2. Standardized Test Scores:** ACT or SAT scores. Most colleges require that your scores be sent directly from the College Board or ACT.
- 3. The Application Form:** You are responsible for requesting an application form, completing it, and submitting it by the college deadline (by mail or online). Many colleges accept The Common Application. No matter what school or what application, these will be important components:
 - Personal and educational data (e.g., name, address, phone number, e-mail, citizenship and residency information, high schools you have attended, college credits you have earned, parental information, senior year schedule, standardized test scores)
 - Honors and awards
 - Extracurricular, personal, and volunteer activities
 - Employment, internships, and summer activities (some colleges allow you to submit a resume in addition to the activity section of their application)
 - Essays, both short answer and a longer personal essay
 - Disciplinary information
 - Application fee (many colleges will accept fee waivers—ask a counselor)
 - Signature
 - For certain majors, you may be required to audition or submit a portfolio of artistic work.
- 4. Secondary School Report Form or Counselor Recommendation Form:** This is not required by all colleges but, if it is required, you are responsible for submitting this form to the college.
- 5. Mid-Year Report Form:** This form is not required by all colleges, but if it is required, it will be submitted by your high school; however, you must request that it be sent. The purpose of the form is for the college to see your grades from the first term of your senior year.
- 6. Teacher Recommendation Form:** This form is not required by all colleges; however, you are responsible for asking a teacher to complete it and giving that teacher all the necessary information. Look over this form and imagine what one of your teachers would say about you. Colleges are not only looking for teachers from courses where you did well, but from teachers who know you well and can talk about your work ethic, inquisitive nature, and motivation to learn. If you're nervous about asking a teacher to write a recommendation, ask your counselor about how to talk to your teachers about recommendations.

Handbook Updates

- **Application Fees**

College Application Fees

Public Undergraduate Colleges/Universities

University of Tennessee

University of Tennessee- Knoxville: \$40
 University of Tennessee- Chattanooga: \$30
 University of Tennessee- Martin: \$30
 University of Tennessee Health Science Center: \$75

Public 4-year Institutions

Austin Peay State University: \$15
 Chattanooga State Community College: FREE
 Cleveland State Community College: \$20
 Columbia State Community College: \$10
 Dyersburg State Community College: FREE
 East Tennessee State University: \$25
 Jackson State Community College: FREE
 Middle Tennessee State University: \$25
 Motlow State Community College: \$25
 Nashville State Community College: \$20
 Northeast State Community College: \$10
 Pellissippi State Community College: FREE
 Roane State Community College: FREE
 Southwest Tennessee Community College: \$10
 Tennessee State University: \$25
 Tennessee Tech University: \$25 undergrad
 University Of Memphis- \$50 (\$25 early admission discount)
 Volunteer State Community College: \$20
 Walters State Community College: FREE

College Application Fees

Private Undergraduate Colleges/Universities

Private 4-year Institutions

Art Institute of Tennessee: \$50	Memphis College of Art: \$25
Aquinas College: \$25	Milligan College: \$30
Baptist Memorial College of Health Sciences: \$25	O'More College of Design: \$50
Belmont University: \$50	Rhodes College: FREE
Bethel University: \$30	South College: \$50
Bryan College: \$35	Southern Adventist University: \$25 <small>(\$40 paper application)</small>
Carson-Newman College: \$50	Tennessee Temple University: FREE
Christian Brothers University: FREE	Tennessee Wesleyan College: FREE
Cumberland University: \$25	Trevecca Nazarene University: FREE <small>(\$25 paper application)</small>
Fisk University: \$25	Tusculum College: FREE
Freed-Hardeman University: FREE	Union University: \$35
Hiwassee College: \$25	University of the South: FREE
John A. Gupton College: \$50	Vanderbilt University: \$50
Johnson University: \$35	Watkins College of Art and Design: \$50
King College: FREE	Weich College: FREE
Knoxville College: \$25	
Lane College: FREE	
Lee University: \$25	
LeMoyné-Owen College: \$25	
Lincoln Memorial University: \$25	
Lipscomb University: \$50	
Martin Methodist College: \$30	
Maryville College: FREE	



- **CollegeforTN.org and Paws in Jobland**



Handbook Updates



- **Donation Request Letter**
- **Sample Timelines**
- **New Best Practices**
- **Parts of a College Application**
- **Application Fees**
- **CollegeforTN.org and PAWS in Jobland**

Resource Updates



- College Planning Timeline Poster
- Larger “I Applied Stickers”
- Surveys only for Seniors and Site Coordinators

Time to start planning for college!

TIMELINE TO COLLEGE

<p>Open a bank account for your college savings and contribute to it regularly.</p> <p>Maintain good grades.</p>	7TH GRADE	<p>ALL YEAR</p> <ul style="list-style-type: none"> • Have your grades reviewed “quarterly.” Many colleges require you to send an updated transcript during your spring semester. And you need to keep your grades up to graduate. • Keep saving for college, but be prepared to spend some money for application fees (between \$15 and \$60 per college). <p>AUGUST</p> <ul style="list-style-type: none"> • Make a list of colleges to which you want to apply and visit the websites of those colleges to make sure you know what’s required to apply and be admitted, such as minimum ACT or SAT scores, GPA, or required high school classes. • Register for and take the ACT or the SAT if you haven’t taken either of them yet or want to retake the test. <p>SEPTEMBER</p> <ul style="list-style-type: none"> • Check in registration that dates early in the fall semester. Many colleges have early action or early decision deadlines between October 1 and December 1. • Give recommendation forms to teachers and counselors. Use stamped, college-addressed envelopes and be sure you’re correctly filled out every section. <p>OCTOBER</p> <ul style="list-style-type: none"> • Participate in College App Week in the fall and begin to submit your applications. • Apply for the Tennessee Promise scholarship by November 1, especially if you plan to attend a community college or a Tennessee College of Applied Technology. <p>NOVEMBER</p> <ul style="list-style-type: none"> • Submit as many of your college applications as you can. • Research scholarships and begin to apply for them. • Calculate the cost of the different schools you’re interested in and talk to their financial aid offices to determine how much each school will cost. <p>DECEMBER</p> <ul style="list-style-type: none"> • Make sure your official test scores, such as the ACT and SAT, have been sent to the colleges to which you are applying. <p>JANUARY</p> <ul style="list-style-type: none"> • Complete and submit the Free Application for Federal Student Aid (FAFSA) before February 15th. If you or your parents haven’t filed taxes yet, use estimates based on last year’s tax returns. You can update your FAFSA once you file your taxes. • Ask your high school to send transcripts to the colleges to which you are applying. • If you applied for Tennessee Promise, attend the first of two required meetings with your partnering organization. These meetings will be held in January or February. <p>FEBRUARY</p> <ul style="list-style-type: none"> • Complete all of your scholarship applications. • Contact the colleges to which you applied and make sure they have everything they need from you, such as your application and fee (if financial aid). <p>MARCH/APRIL</p> <ul style="list-style-type: none"> • Update your FAFSA information once you’ve filed your taxes. • You should start to receive most of your decision letters in March and April. Compare the colleges to which you were accepted and their financial aid and scholarship offers. • If you applied for Tennessee Promise, attend the first of two required meetings with your partnering organization. These meetings will be held in January or February. <p>MAY</p> <ul style="list-style-type: none"> • Make a decision on where to attend college and notify that college! • Have your high school send your final transcripts to your college after your senior grade is finalized. • Contact your college to check on deadlines for tuition, fees, and paperwork, such as health records.
<p>Think about what extracurricular activities you would like to do with you in 10 high school. Get recommendations from a great way to learn about time management, and colleges like to see that you’re involved.</p> <p>Find out what classes you can take in 8th grade and develop a plan of study for high school.</p> <p>Keep saving for college.</p>	8TH GRADE	
<p>Get to know your high school guidance counselor.</p> <p>Keep your grades up all of your grades now count toward your GPA. Your business grade count just as much as your senior year grade!</p> <p>Talk to your teachers and counselors about taking AP and honor-level courses.</p> <p>Create a resume and keep it updated it with awards and honors, school and community activities, and volunteer work.</p> <p>Keep saving for college.</p>	9TH GRADE	
<p>Start studying and preparing for the ACT or SAT.</p> <p>Begin taking AP or honor-level courses.</p> <p>Look into taking dual enrollment courses next year.</p> <p>Begin thinking about the types of colleges that interest you or what college features mean the most to you.</p> <p>Continue to focus on your grades and keep up with your extracurricular activities.</p> <p>Keep saving for college.</p>	10TH GRADE	
<p>Seriously focus on your grades this year and take challenging classes. College prep is a lot of focus on your junior year grades and the classes you choose to take.</p> <p>Think about what you want to study in college and take career and interest assessments on CollegeForTN.org.</p> <p>Register for and take the October PSAT exam.</p> <p>Check in regularly with your school counselor and teachers for guidance on college.</p> <p>Begin going on campus visits and meet with admissions officers. If you interview with an admissions office, send thank you notes after your interview.</p> <p>Register for and take the ACT and/or SAT Tennessee offers ACT for HS seniors.</p> <p>Practice writing.</p> <p>Think about what teachers you would like to write your letters of recommendation.</p> <p>Keep saving for college.</p>	11TH GRADE	
<p>Update your FAFSA information once you’ve filed your taxes.</p> <p>You should start to receive most of your decision letters in March and April. Compare the colleges to which you were accepted and their financial aid and scholarship offers.</p> <p>If you applied for Tennessee Promise, attend the first of two required meetings with your partnering organization. These meetings will be held in January or February.</p>	12TH GRADE	

College. You can get there from here.



Tennessee High School Seniors, Tennessee High School Seniors, Tennessee High School Seniors, The state of Tennessee was produced and sold at \$2.99 per copy.

CollegeforTN.org and College App Week



Kate Watts

**CollegeforTN.org Outreach Specialist
Tennessee Higher Education Commission**



CollegeforTN.org is Tennessee's comprehensive resource for college and career planning.

The tools and resources on the website help students answer the following questions:

Who am I?

What do I want to be?

How will I get there?

The screenshot shows the website's navigation bar with links for CAREER PLANNING, HIGH SCHOOL PLANNING, COLLEGE PLANNING, FINANCIAL AID PLANNING, and YOUR PORTFOLIO. A main content area features a 'MIDDLE SCHOOL STUDENT' section with a photo of a young woman and a list of tasks: finding careers, exploring options, checking the college planning timeline, planning high school classes, and starting a portfolio. A right sidebar contains 'YOUR PORTFOLIO' with links to various planning tools and a 'WHAT'S NEW IN TENNESSEE' section with news items like 'Educators! Register for 2014 College App Week here' and 'Tennessee Education Lottery Scholarship (HOPE)'. A bottom row includes 'VIDEO SPOTLIGHT', 'PAWS IN JOBLAND' (CAREER FUN FOR K-5 STUDENTS), and 'TENNESSE PROMISE'.



CollegeforTN.org and College App Week



- Students can create free accounts on CollegeforTN.org to have access to an online career and college planning portfolio
- The College Planning Timeline has grade-level appropriate resources for students in grades 7 -12
 - 6 Different Interest Assessments
 - Research 1300 careers
 - Learn about colleges in Tennessee
 - Access free ACT test prep
 - Find and apply for scholarships
 - Set short and long-term goals

Resources for Educators

- The CollegeforTN.org Professional Center allows you to view your students' portfolios and monitor their progress
- Over 80 lesson plans
- In-person trainings for educators to introduce best practices on CollegeforTN.org

What is the Professional Center?

The Professional Center gives you all the tools you need to manage your college and career planning programs - administration, reporting, communicating and managing students.



Students & Groups

Find individuals, define groups of students, and manage your groups.



Reporting

Create reports that show site usage, assessment results, and planning outcomes.



Resources

Find lesson plans for your subject and guidance in using the system.



Communication

Send or review your messages, and manage events that appear on student calendars.

Contact Kate Watts at kate.watts@tn.gov for access to the Professional Center or to schedule a training.



TENNESSEE
Promise

What You Need to Know....



Tennessee Promise will provide the opportunity for **high school graduates** in Tennessee to attend a community or technical college **free of tuition and mandatory fees.**

- The Tennessee Promise will provide a **last-dollar scholarship.**
- Students will receive individual guidance from a **mentor.**
- Students must attend community college **full time.**
- Participants must complete **8 hours of community service each semester**

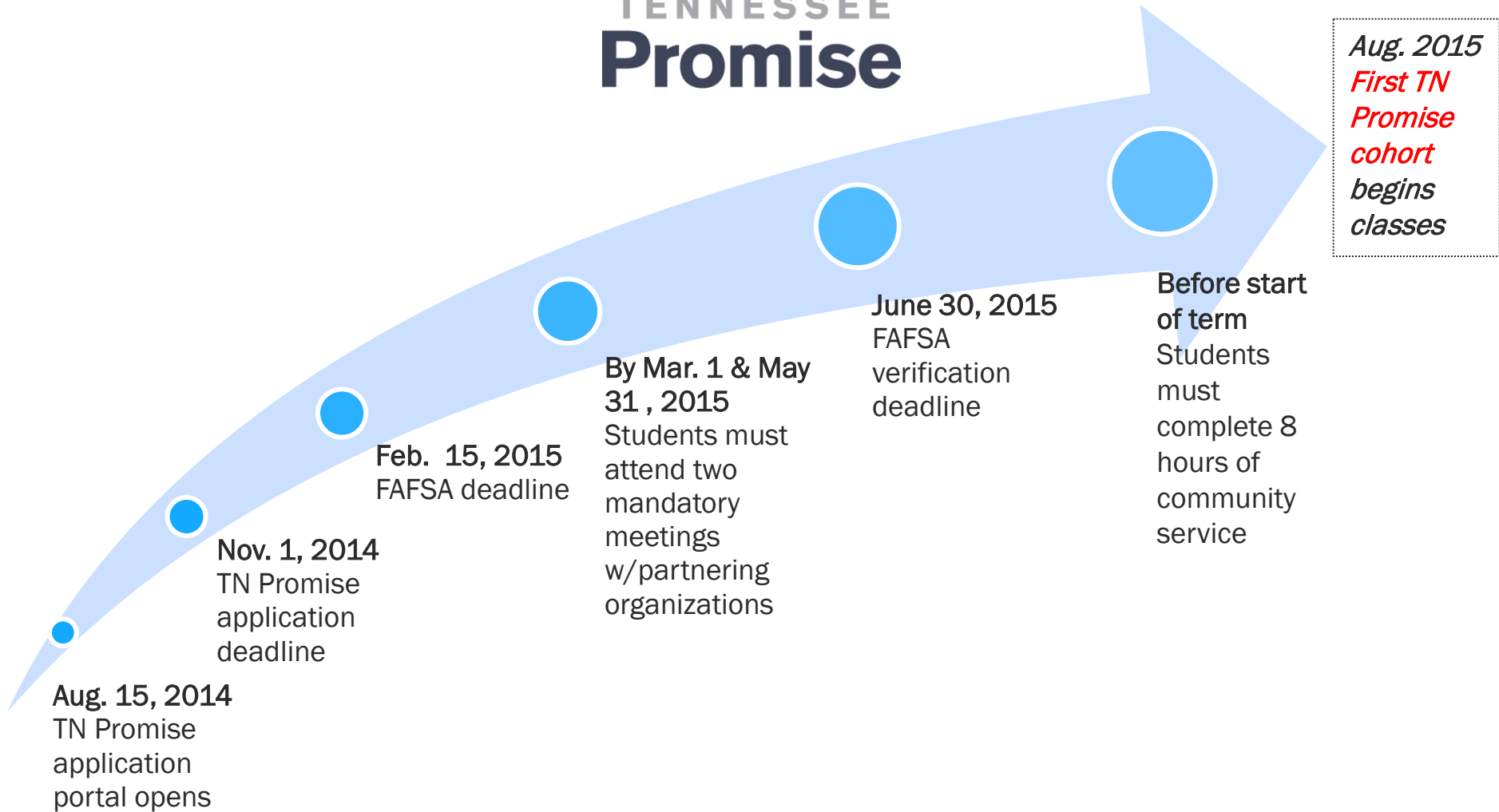
Student Eligibility

- Be a Tennessee resident
- Be a graduate.....
 - Prior to 19th birthday,
 - Eligible HS,
 - Complete an eligible home school program,
 - or after obtaining a GED or HiSET diploma.
- Attend an eligible college or university
 - Immediate fall following graduation
 - Attend full-time





TENNESSEE Promise





Application Steps

- 1) Go to www.tnpromise.gov
- 2) Click “Apply Now”
- 3) Create a TSAC log-in
- 4) Complete the TN Promise Application

Apply for the program between August 18 and November 1, 2014.

www.TNPromise.gov



[About](#)

[Students](#)

[Parents](#)

[Volunteers](#)

[Contact](#)



High School Seniors

Apply by November 1!





Regional Training

- 17 Regional Trainings
- Invitation from Governor Haslam sent this morning
- To RSVP, go online to :

<https://events.r20.constantcontact.com/register/eventReg?oeidk=a07e9nsdu8od73ae819&oseq=&c=&ch>