Registration at Tennessee Community Colleges and Tennessee Colleges of Applied Technology

TN Promise Mentor Resources Webinar Series

April 1, 2015 at 12:30 EST / 11:30 CST

COMMUNITY COLLEGE REGISTRATION AND ADVISING OVERVIEW

Brenda Rector– Roane State

Nikita Ashford– Southwest Tennessee

Kenyatta Lovett – Tennessee Board of Regents

TENNESSEE'S COMMUNITY COLLEGES

Presentation Overview

- General Information for 13 Institutions
- Preparation for Registration
- Preparation for Advising
- Advising Process
- Registration Process
- Registration Checklist

TENNESSEE'S COMMUNITY COLLEGES

Meeting Admissions Requirements

- Application
- Final High School Transcript
- ACT/SAT Scores
- Proof of U.S. Citizenship
- HiSET/GED
- Immunizations
- Selective Service for Males
- Application Fee*

**May not be required at some campuses*

TENNESSEE'S COMMUNITY COLLEGES

Campus Tours/Orientation

- Schedule a Campus Tour*
- Attend Campus Orientation*
- Campus Services Exploration
- Navigate Campus Website
- Sign Up for Campus Alerts

**May not be required at some campuses*

TENNESSEE'S COMMUNITY COLLEGES

Preparing for Advising

- Understanding Options: Career vs. Transfer Programs
- Choosing a Career
- Choosing a Focus or Major
- Factoring Work Schedules and Transportation
- Review College Catalog

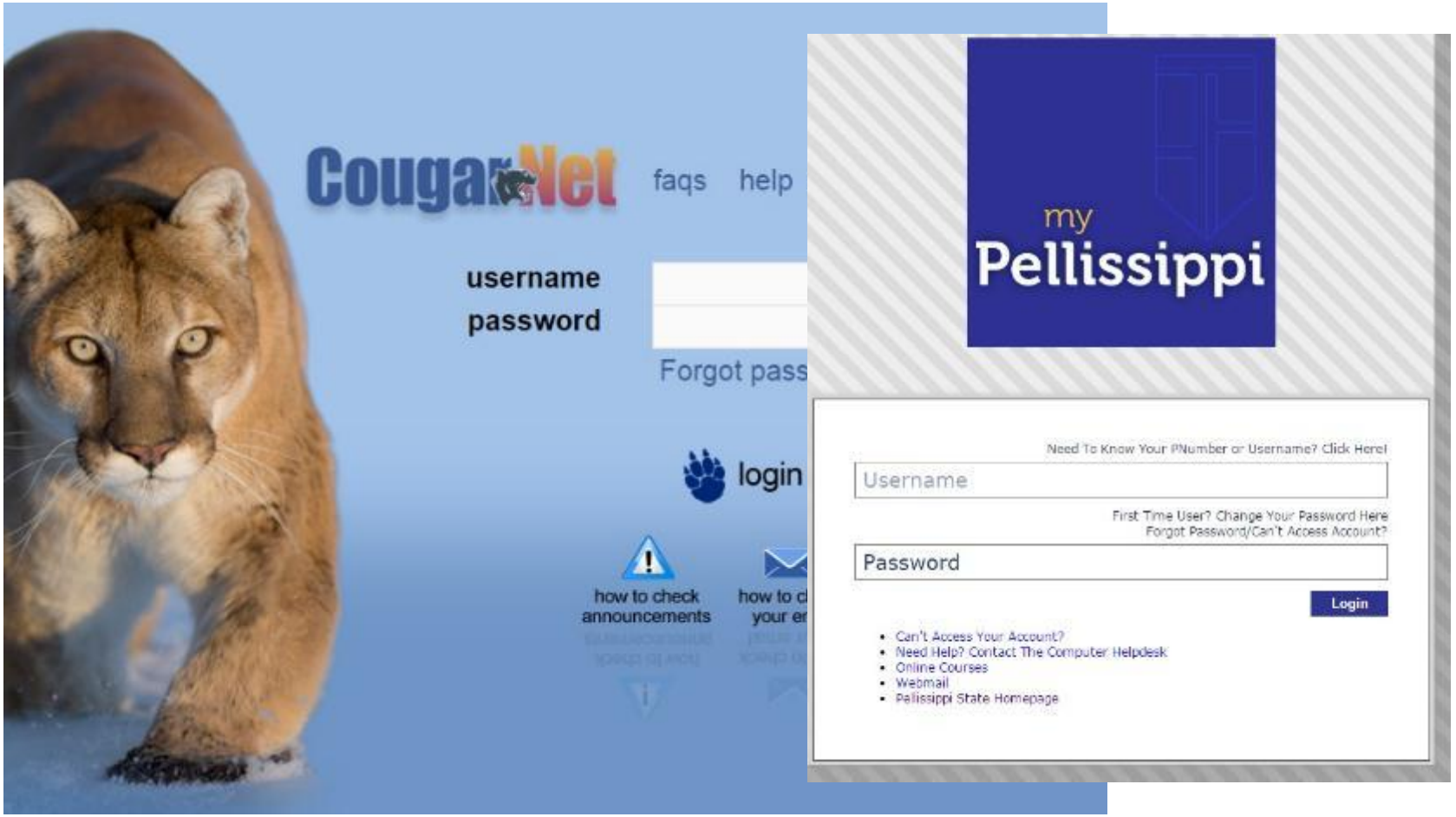
TENNESSEE'S COMMUNITY COLLEGES

Choosing a Focus or Career

https://www.collegefortn.org

TENNESSEE'S COMMUNITY COLLEGES

Online Account Setup



TENNESSEE'S COMMUNITY COLLEGES

Registration Dates

- Look Online for Registration Dates and Deadlines
- Classes Fill Up Quick!

TENNESSEE'S COMMUNITY COLLEGES

Meet with An Advisor

- Most Campuses Require an Advisor Meeting
- Registration Holds to Prevent Registration until Advising has been Completed*
  - if no advising requirement, meeting with an advisor is **highly recommended**
- Clarify Career Goals and Academic Focus
- Keep Records

**May not be required at some campuses. At some campuses, the admissions file must first be complete before meeting with an advisor.*

TENNESSEE'S COMMUNITY COLLEGES

Register for Classes

- Done through Student Online Account
- Registration Tutorial*
- Once Registration is Complete
  - print out a copy of your class schedule with times, days, rooms, etc.
  - review through detailed schedule link
  - make sure you are registered for the classes you wanted
- **Financial Aid Information: Make sure All Documents Needed have been Received**

**May not be required at some campuses*

TENNESSEE'S COMMUNITY COLLEGES

Questions

TENNESSEE'S COMMUNITY COLLEGES

TENNESSEE COLLEGES
OF APPLIED TECHNOLOGY

Presentation Overview

- General Information for 27 TCATS
- Admissions Information
- Campus Tours
- Registration

TENNESSEE COLLEGES
OF APPLIED TECHNOLOGY

Admissions for TN Promise

- ✓Complete the Application for Enrollment (No Application Fee)
- ✓Indicate Program Area of Interest
- ✓Meet with Counselor and/or Instructor
- ✓Complete the Free Application for Federal Student Aid (FAFSA)
- ✓Submit High School Diploma/Transcript or GED/HiSET
- ✓Submit proof of required immunizations
- ✓Selective Service for Male Students
- ✓Schedule any pre-enrollment testing (if applicable)
- ✓Contact your local TCAT for any program specific requirements

Special Admissions Requirements

Some programs have additional entry requirements.

Example:

Practical Nursing

- **Selection Process Required**
- **Cohort classes (set start & end dates)**
- **Compass Test Score:**
  - 80 Reading & 50 Math or
  - 19 on ACT (all individual areas)

For specific information, contact your local TCAT.

TENNESSEE COLLEGES OF APPLIED TECHNOLOGY

Campus Visits & Tours

- Schedule a Campus Visit & Tour *
- Meet with Counselor*
- Meet with Instructor*

**Campuses may not require these steps.*

Admissions/Registration

- Students Choose:
  - Program
  - Full-time Day or Evening Enrollment
- Program Length: 4 months – 2 years
- Students may use Promise for programs without a fall start, as long as Promise and TCAT admission requirements have been met by the fall term.

TENNESSEE COLLEGES OF APPLIED TECHNOLOGY

Registration Next Steps

- Students will be contacted by a TCAT representative regarding their start date.
- Attend New Student Orientation
- On-site Registration/Pre-Registration *
- Open Entry/Open Exit
- **Start your college career at a TCAT!**

**Registration procedures may vary by campus*

TENNESSEE COLLEGES OF APPLIED TECHNOLOGY

For TCAT contact information, please visit:

https://www.tbr.edu/institutions/colleges-applied-technology

Contact

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TENNESSEE COLLEGES OF APPLIED TECHNOLOGY