*Asian Pacific Islanders for Professional and Community Advancement* (APCA) is a 501(c)(3) non-profit, Employee Resource Group of AT&T Inc. A major goal of APCA is to promote diversity and its advantages throughout our corporation and our communities. One way we accomplish this goal is by granting annual non-renewable scholarships to college-bound high school students. The 2016 APCA Scholarship Program will award national scholarships worth $2000 each. Applicants who are not awarded a national scholarship will automatically be considered for a state scholarship. Refer to the <http://apca-att.org/scholarship.html> site for a list of participating states. One national scholarship will be reserved for children or legal dependents of APCA members.

**APCA Scholarship Program**

Applicants must meet ALL of the following eligibility requirements:

* All full-time graduating high school seniors in good academic standing (minimum unweighted GPA 3.40 on 4-point scale), of any ethnic or cultural background, who plan to attend an accredited college or university (2-year and 4-year).
* **Applicants who are United States citizens or permanent residents of the United States.**
* Applicants who are residents of one of the following states or metropolitan area where we currently have APCA chapters: Arizona, California, Colorado, Florida, Georgia, Hawaii, Illinois, Indiana, Michigan, Missouri, Nevada, New Jersey, Ohio, Texas, Washington, Wisconsin, and the Washington, D.C. Metropolitan Area (Washington D.C., Maryland, and Virginia).

**INSTRUCTIONS**

* **Complete the scholarship application.** The application must be saved as a Microsoft Word or PDF document using the following file name format *FirstName\_LastName\_Application*.
* **Obtain one letter of recommendation.** The recommendation letter must be saved in the following file name format *FirstName\_LastName\_Recommendation* and submitted in Microsoft Word, PDF or JPEG file that is no greater than 1.0MB in size.
* **Upload all documents online at** [**http://apca-att.org/scholarship.html**](http://apca-att.org/scholarship.html).

The completed application including essay and recommendation letter must be submitted through the online web form in one transaction by **11:59 PM Pacific Standard Time on January 31st, 2016**. You will receive an email confirmation upon successful submission. Please retain the email confirmation as proof of your submission. Do not wait until the last day to apply and submit the materials. Incomplete applications will not be considered.

If you have any questions regarding the APCA scholarship program, please read the FAQ page at <http://apca-att.org/scholarshipfaq.html>. If your questions are not addressed in the FAQ, you can send email to scholarship@apca-att.org or call Mr. Yakun Gao(Scholarship Program Chair) at 425-633-4935.

**Scholarship Application**

*Type your responses in the form below.*

| Applicant Information |
| --- |
| First Name:  | Middle:  | Last Name:  |
| School Name:  |

| **School Activities** (Clubs, Band, Orchestra, Choir, School Sports, Student Government, Competitions, etc.) | *Add rows to table below as needed.* |
| --- | --- |
| **Example** | National Honor Society | President – Coordinate monthly meetings, lead reading buddy program. | 09/2012 to 06/2013 | 40 | John Smithjohn@emaill.com425-123-4567 |
| **Organization / Activity** | **Position** (President, Treasurer, Member, Captain, etc.), **Roles, Responsibilities & Significant Accomplishment** | **From / To****(e.g. 08/2012 to Present)** | **TotalHours** | **Contact Name, Contact Email, Contact Telephone Number** |
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| **Civic or Community Involvement** | *Add rows to table below as needed.* |
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| **Example** | Chat 4 Teens Crisis Hotline | To be a counselor to teenagers through online chatting | Peer counselor; help teens in the area by acting as a listening ear online. | 09/2013 to Present | 50 | Jane Smithjane@email.com800-123-4567 ext. 8977 |
| **Organization** | **Organization’s Mission/Description** | **Roles, Responsibilities & Significant Accomplishments** | **From / To****(e.g. 08/2012 to Present)** | **Total Hours** | **Contact Name, Contact Email, Contact Telephone Number** |
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| **Work Experience During High School** | *Add rows to table below as needed.* |
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| **Example** | Seattle Soccer Club | Soccer Referee | Referee recreational soccer games for children grades 2-8. | 09/2012 to 10/2014 | 105 | Jill Smithjill@email.com206-777-1234 |
| **Company** | **Job Title** | **Roles & Responsibilities** | **From / To**(e.g., 08/2012 to Present) | **Total Hours** | **Contact Name, Contact Email, Contact Telephone Number** |
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| **Special Skills or Training**(Non-school related music, sports, dance, art, etc.) | *Add rows to table below as needed.* |
| --- | --- |
| **Example** | Soccer | Team-member on recreational soccer team (Seattle Soccer Club).  | 09/2012 to Present | 500 | Jack Smithjack@email.com206-123-4567 |
| **Type of Skills or Training** | **Roles, Responsibilities & Significant Accomplishment** | **From / To****(e.g. 08/2012 to Present)** | **Total Hours** | **Contact Name, Contact Email, Contact Telephone Number** |
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| **Awards and Special Recognitions**(Academic Awards, Sports Awards, Community Service Awards, etc.) | *Add rows to table below as needed.* |
| --- | --- |
| **Example** | Dartmouth Undergraduate Journal of Science | Third Place Winner of International Science Essay Competition consisting of over 80 entries from 20 different countries.  | 03/2014 |
| **Award/Recognition Name** | **Please tell us how you got the award along with the award description.** | **Date Received** |
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1. **Scholarship Letter of Recommendation**

Instructions for Preparer

The recommendation letter must be in Microsoft Word, PDF or JPEG file format that is no greater than 1.0MB in size. The recommendation letter must also be saved in the following file name format *FirstName\_LastName\_Recommendation*.

If you are not able to provide the recommendation letter to the student due to confidentiality concerns, please email recommendation letter file directly to scholarship@apca-att.org and include the student name in the email subject. Also instruct the student to upload a place holder document with a message indicating that the recommender will send the files directly to scholarship@apca-att.org.

Please provide in the body of the recommendation the applicant's name, how you are acquainted with the applicant (cannot be a relative or family member), your position held in the community, your telephone number and email address.

*Asian Pacific Islanders for Professional and Community Advancement* (APCA) is awarding scholarships to high school seniors. **Please provide careful consideration in writing the recommendation, as what will be submitted may influence the final selection process.** Included in the selection criteria are demonstrated community service and leadership qualities while achieving an above average scholastic performance.

Please comment and cite specific examples of such accomplishments, as well as personal strengths in character and conduct that will allow us to better evaluate the applicant. Please address the following questions in your recommendation letter:

* Under what circumstances did you become acquainted with the applicant?
* Describe evidence of the applicant’s leadership qualities, such as his/her service and involvement in the community, school activities or other extra-curricular pursuits, etc.
* Which personal traits of the applicant impress you most? Why? Please add any other comments you want us to know about the applicant.
* What role do you think the applicant’s education will play in his/her future contributions to his/her community?

Please do not limit yourself to only these questions. You can comment in other areas as well.

1. **Scholarship Essay**

Please type your response to the following essay questions on the next page of this scholarship application form in double-spaced, 12 point Arial font. Limit your response to no more than **four** (4) pages. Exceeding the limit will result in deductions from the overall essay score. Please address the subject theme of “**Making a Difference in My Community**” in the essay. Be creative, thoughtful, and well-organized.

***At a minimum the essay should address ALL of the following questions:***

* What are your long-term personal and education goals?
* How has knowledge or awareness about your own culture and other cultures affected your understanding of yourself?
* What key experiences with your own and/or other cultures influenced your goals and your interactions with others? Please provide specific examples.
* How do you plan to use your college education to make a difference in your community?

Please start typing your essay on the next page. Add additional pages as needed. Limit your response to no more than **four** (4) pages. Do not submit the essay as a separate document or attachment.

**Making a Difference in My Community**

[Delete this place holder line and start typing your essay here…]