



March 8, 2018

Dear CIC Professional Center User,

As you likely know, College In Colorado is working with a multi-agency taskforce to envision a next generation product and services mix. One of the key concepts for the design is that the product would leverage the best tools and resources in the state, presenting them strategically to users of any age as they navigate their career, education, training or aid exploration and planning journey. We would like the opportunity to chat with you during a focus group session about this vision and get your input on the important items that should be part of the product mix.

We are holding **four** focus group sessions. **Since these focus group opportunities are falling during spring break weeks, we are now offering four times from which to choose.** All will be held at 1560 Broadway, Suite 1600 (near the Capitol in Denver). Each session is 90 minutes. We hope that you choose to attend at least one session, either in-person or via phone. If you are not able to join us, please recommend a designee that is familiar with CIC and/or ICAP to participate in the session(s).

- Wednesday, March 21, from 9:30-11 a.m.
- Thursday, March 22, from 2-3:30 p.m.
- Tuesday, April 3, from 10-11:30 a.m.
- Wednesday, April 4 from 10-11:30 a.m.

Please RSVP [here](#) by Thursday, March 15. Coffee and donuts will be provided.

If you cannot join us at a session above, we still appreciate your input. Please take 20 minutes to complete our [activities matrix](#). Use these [instructions](#) to give high and medium priority ratings on each of the activities in the matrix. Return your completed matrix by March 15.

Thank you so much for your assistance. Please don't hesitate to contact us with questions.

Sincerely,

Julia Pirnack