Please bring your laptop or tablet and your Professional Center username and password!

8:30 – 9:00 AM

REGISTRATION & ACCOUNT CREATION
If you haven’t created your OKcollegestart Professional Center account, come during this time to do so and ensure you have the access necessary to customize an ICAP.

9:00 – 10:30 AM

WELCOME

CREATING STUDENT ACCOUNTS & GROUPS
Refresher course on creating batch-creating student accounts and creating groups of students to make running reports easier

CUSTOMIZING YOUR ICAP
Make changes to the ICAP activities required for your students and update tracking options to optimize your ICAP reports

10:30 – 10:45 AM

BREAK

10:45 – 11:45 AM

ICAP REPORTS
Run ICAP reports for your students to track progress of groups or entire grade levels

YOUR PLAN OF STUDY
Customize the feature students use to track the courses they’re taking in high school

SPRING CLEANING
Release accounts for students who no longer attend your school and review educator access levels

11:45 AM – 12:00 PM

EVALUATIONS & CLOSING

WORKSHOP DATES & LOCATIONS
Feb. 11: OSU-Tulsa
Feb. 13: EOSC-Mcalester
Feb. 20: Cameron University (Lawton)
Feb. 27: State Regents for Higher Ed (OKC)
Mar. 3: NWOSU-Enid