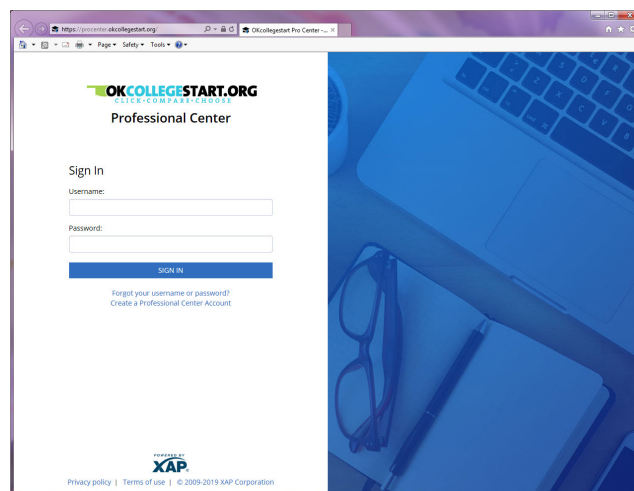


THE PROFESSIONAL CENTER (PRO CENTER)

The Professional Center is a companion website for Oklahoma educators to use in conjunction with OKcollegestart.org, the comprehensive college and career planning portal for your students. This website provides all the tools you'll need to manage your college and career planning programs—administration, reporting, communicating and monitoring student progress.

BENEFITS FOR EDUCATORS

- View, edit and assign an Individual Career Academic Plan (ICAP)
- Upload and send transcripts electronically
- Run student activity reports on OKcollegestart.org
- Access students' individualized portfolios
- Utilize Career and College Readiness Curriculum
- Review lesson plans organized by school subject
- Integrated Oklahoma's Promise application
- Batch-create student accounts



CONNECTING IS EASY

To create a Professional Center account...

- Visit ProCenter.OKcollegestart.org
- Select Create a Professional Center Account
- Indicate your role
- Contact OKcollegestart staff to receive your access code

To begin using the Transcript Exchange...

- Contact OKcollegestart staff at OKcollegestart@ocap.org or 866-443-7420 or XAP Customer Support at support@xap.com or 800-GO TO XAP (800-468-6927)
- Submit an Institution Agreement

GET STARTED TODAY

Submit an Institution Agreement Amendment (current users) or Institution Agreement (new users). Once features are enabled you'll receive your access code.

FEATURES AT A GLANCE



STUDENTS AND GROUPS

Find individualized ICAPs, track student portfolios, batch create student accounts and build and manage groups of students.



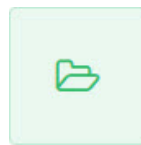
COMMUNICATION

Send or review messages and manage events that appear in the calendars of individual students or groups.



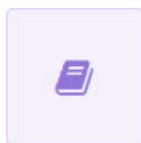
REPORTS

Create reports showing site usage, assessment results and outcomes, and confirmation of released transcripts.



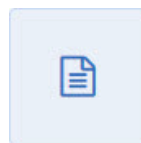
TRANSCRIPTS

Use the free electronic transcript exchange to send student transcripts to schools nationwide.



RESOURCES

Find curricula, lesson plans and activities for subject areas and school counseling while using the system.



ADMINISTRATION

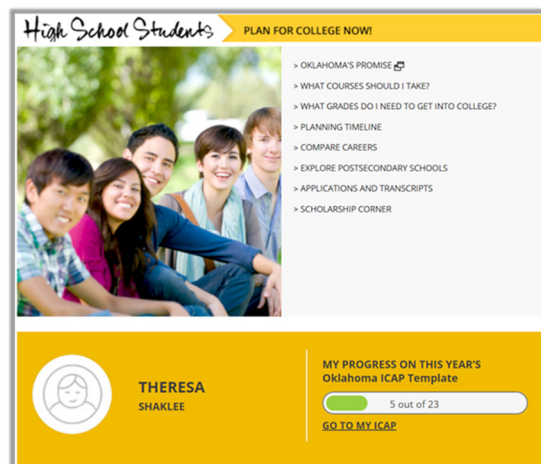
Customize the student site, including course plans, ICAPs, preferences and access controls.

Individual Career Academic Plan (ICAP) Tools

OKcollegestart.org offers great resources to assist you in customizing your Individual Career Academic Plan (ICAP) for middle and high school students! Design and build individual coursework plans for your students that include their grades in each class along with parent access and involvement.

Features for Middle School

- Integrated Oklahoma's Promise application
- Career exploration tools
 - Interest profiler
 - Day-in-the-life career videos
 - School-2-College-2-Work
 - Career cluster pathways
- Middle school planning timeline
- Homework helpers
- Explore postsecondary schools
- Tips for succeeding in high school
- Scholarship search
- Parent access to students' accounts
- Vocabulary builder
- Individualized lifelong portfolio



Features for High School

- Integrated Oklahoma's Promise application
- Free electronic transcript exchange
 - High school to high school
 - High school to college
 - High school to career technology center
- Career exploration tools
 - Interest profiler
 - Career cluster survey
 - Day-in-the-life career videos
 - Resume builder
 - Local and national job search
 - Internship search
 - Thank-you letter builder
- Explore postsecondary schools
- Scholarship search
- Free test prep for ACT, SAT, ASVAB and more
- FAFSA and financial aid planning information
- Concurrent enrollment and AP course information
- Individualized lifelong portfolio



Let OKcollegestart.org help your students explore career options and get ready for college.

For more information, to complete an Institution Agreement or to receive your Professional Center access code, contact **OKcollegestart** staff at the Oklahoma State Regents for Higher Education at **866.443.7420** or **OKcollegestart@ocap.org**.