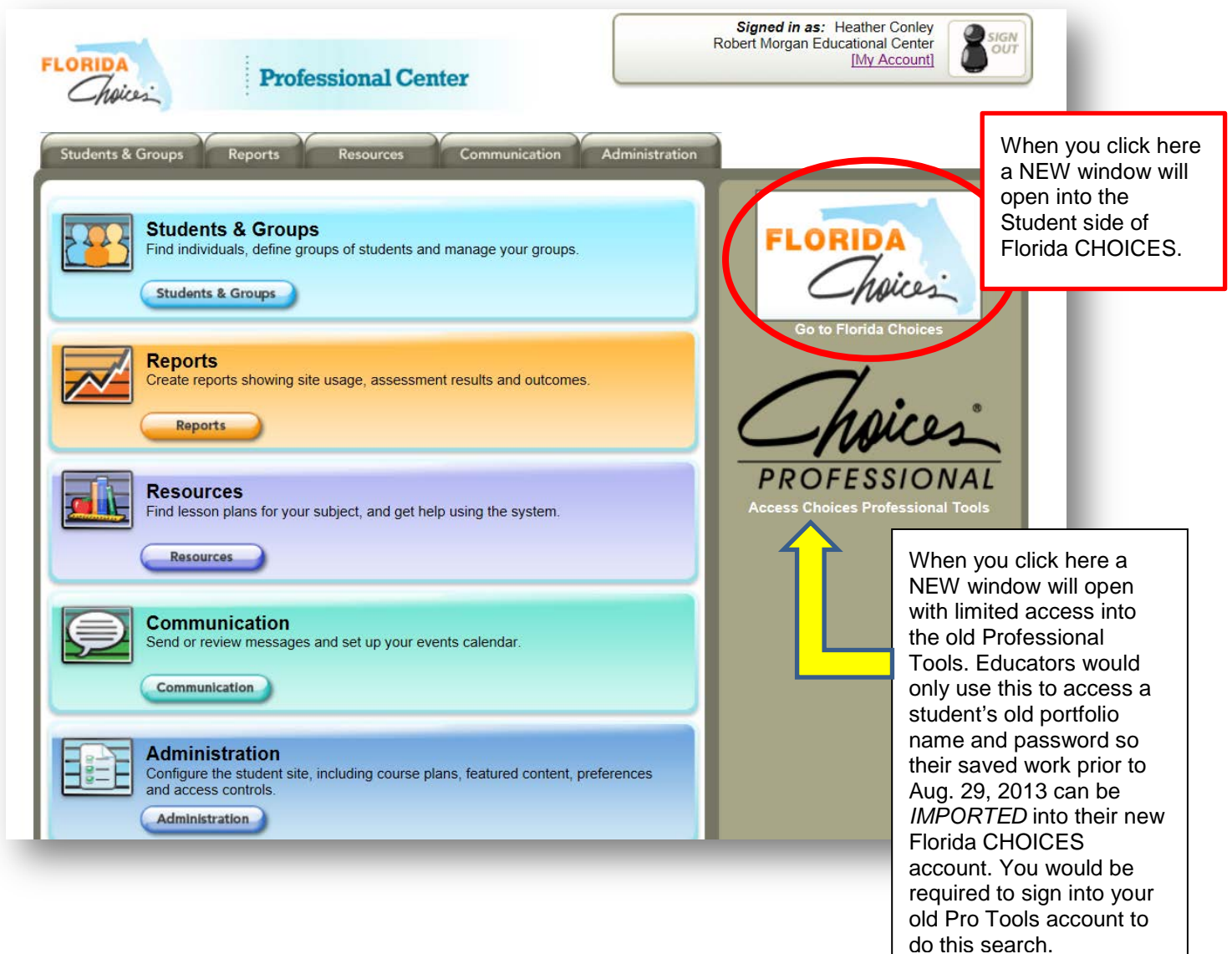



*How to gain access to the Student side of Florida CHOICES from inside a Professional Center Account*

## HOW TO ACCESS THE STUDENT SIDE OF THE PROGRAM

1. Go to **procenter.flchoices.org** and enter your **Professional Account Name** and **Password**.
2. On the home page for the Professional Center, click on the **full color Florida CHOICES logo** on the right side of the screen. This will open a new browser window and you will be able to work in the student side of Florida CHOICES. Because this will be in a new browser window, you can work in both the Professional Center and the student side at the same time.



**Signed in as:** Heather Conley  
Robert Morgan Educational Center  
[\[My Account\]](#) 

**FLORIDA Choices Professional Center**

Students & Groups   Reports   Resources   Communication   Administration

**Students & Groups**  
Find individuals, define groups of students and manage your groups.  
[Students & Groups](#)

**Reports**  
Create reports showing site usage, assessment results and outcomes.  
[Reports](#)

**Resources**  
Find lesson plans for your subject, and get help using the system.  
[Resources](#)

**Communication**  
Send or review messages and set up your events calendar.  
[Communication](#)

**Administration**  
Configure the student site, including course plans, featured content, preferences and access controls.  
[Administration](#)

**FLORIDA Choices**  
Go to Florida Choices

**Choices PROFESSIONAL**  
Access Choices Professional Tools

When you click here a NEW window will open into the Student side of Florida CHOICES.

When you click here a NEW window will open with limited access into the old Professional Tools. Educators would only use this to access a student's old portfolio name and password so their saved work prior to Aug. 29, 2013 can be **IMPORTED** into their new Florida CHOICES account. You would be required to sign into your old Pro Tools account to do this search.