



## **Final Release Notes**

June 28, 2023

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## **RELEASE NOTES SUMMARY**

These release notes detail the product improvements and new features included in the June 28<sup>th</sup>, 2023, release.

### **Resolved Issues**

1. When viewing Job Banks with a Career Profile, Job Banks has new styling.
2. When viewing the Connections page for the Legal Secretary career profile, the name of the association was updated to reflect the correct name, National Association for Legal Support Professionals (NALs).
3. When viewing the Connections page for the Veterinarian career profile, the name of the association was updated to reflect the correct name, American Association of Veterinary Medical Colleges.
4. When viewing the Connections page for the Travel Agent career profile the name of the society was updated to reflect the correct name, American Society of Travel Advisors.
5. When viewing the Connections page for the Medical Equipment Repairer career profile, the link for the Virginia Biomedical Association was removed.
6. When a professional views a student's Work Value Sorter activity, the images will now display.
7. When a professional views a student's Career Key activity, the images will now display.

### **Enhanced & New Features**

- Style improvements were made to the timeline menus.
- All FAFSA documentation was updated to indicate a change in the open date from October to December for the 2023 calendar year.
- The Resources page was updated to include subsections designed to improve the look and feel of the page.
- An 'Apply to College' badge was added to the College Planning page to provide easy access to in-progress and submitted applications.

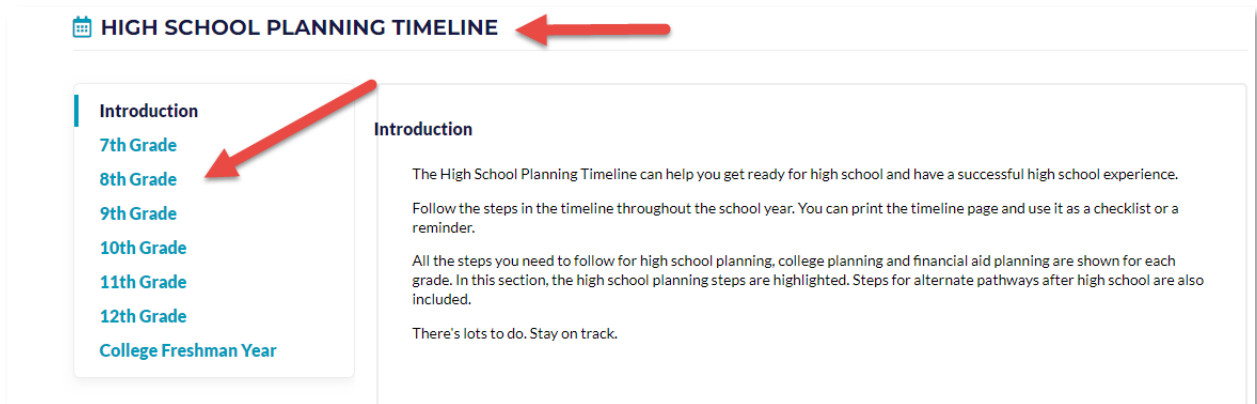
## 1. RESOLVED ISSUES

This table summarizes the product improvements included in the June 28<sup>th</sup>, 2023, release.

	<b>Problem</b>	<b>Improvement</b>
1	The styling is off when viewing Job Banks within a Career Profile. (PPS-4367)	The styling was updated when viewing Job Banks within a Career Profile.
2	When viewing the Connections page for the Legal Secretary career profile, National Association for Legal Professionals (NALS) is displayed. This is incorrect. (PPS-4720)	When viewing the Connections page for the Legal Secretary career profile, the name of the association was updated to reflect the correct name; National Association for Legal Support Professionals (NALS).
3	When viewing the Connections page for the Veterinarian career profile, Association of Veterinary Medical Colleges is displayed. This is incorrect. (PPS-4675)	When viewing the Connections page for the Veterinarian career profile, the name of the association was updated to reflect the correct name; American Association of Veterinary Medical Colleges.
4	When viewing the Connections page for the Travel Agent career profile, the American Society of Travel Agents is displayed. This is incorrect. (PPS-4719)	When viewing the Connections page for the Travel Agent career profile, the name of the society was updated to reflect the correct name, American Society of Travel Advisors.
5	When viewing the Connections page for the Medical Equipment Repairer career profile, the link for the Virginia Biomedical Association does not work. (PPS-4721)	When viewing the Connections page for the Medical Equipment Repairer career profile, the link for the Virginia Biomedical Association was removed.
6	When a professional views a student's Work Value Sorter activity, the images are not displayed. (PPS-4792)	When a professional views a student's Work Value Sorter activity, images will now be displayed.
7	When a professional views a student's Career Key activity, the images are not displayed (PPS-4798)	When a professional views a student's Career Key activity, images will now be displayed.

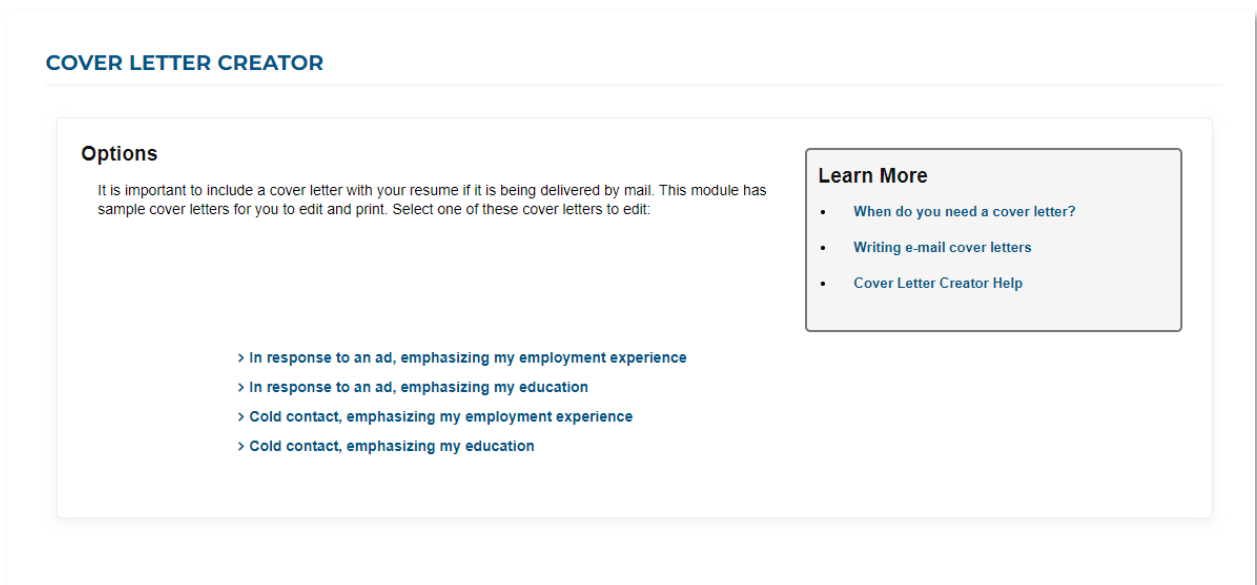
## 2. TIMELINE STYLE IMPROVEMENTS

The timeline menus were updated to a new style on High School Planning, Resume Builder, Job Interview Practice, Financial Aid Wizard, The Career Key, Basic Skills Survey, Transferable Skills Checklist, Compare Careers, and Work Values Sorter. The page tile bar was also removed.



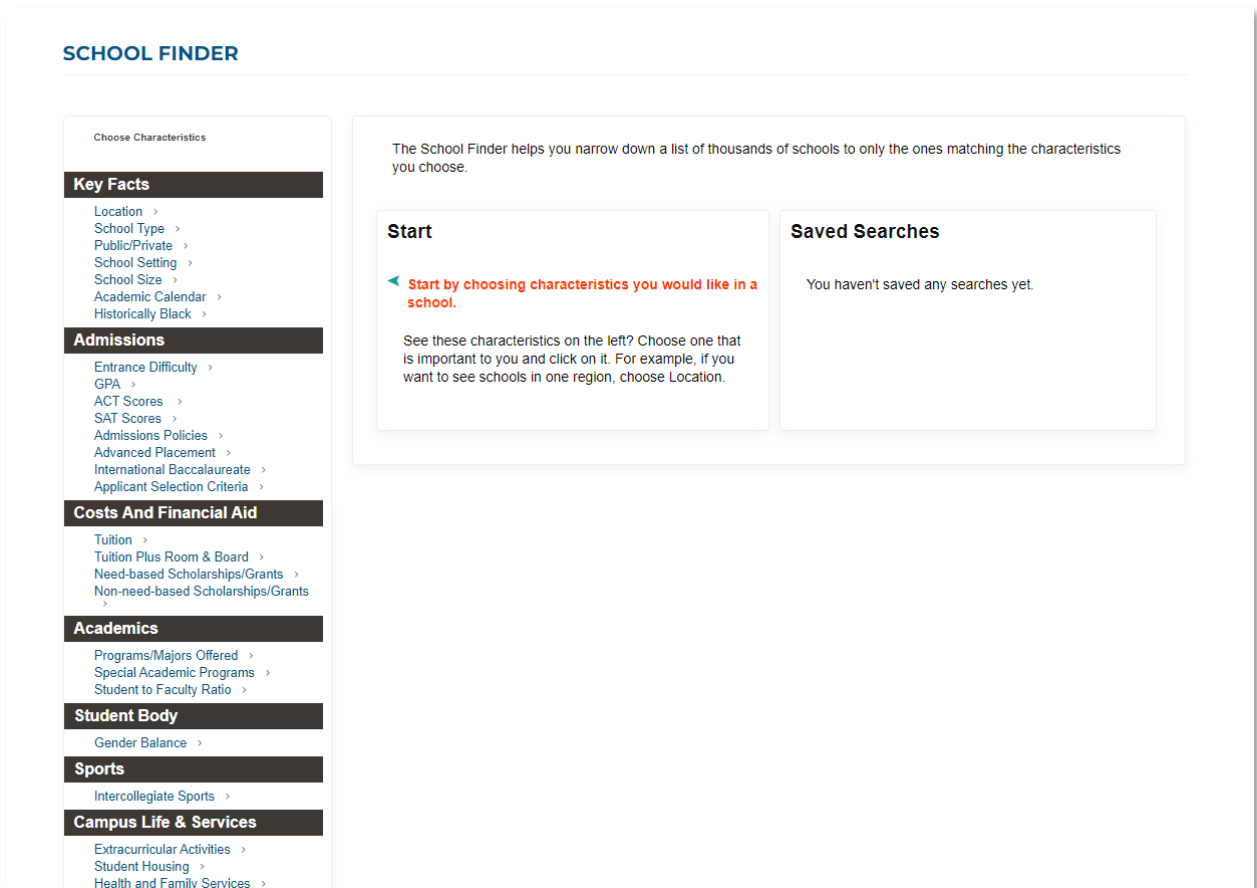
*High School Planning Timeline*

The timeline menus were removed from Cover Letter Creator, Thank-you Letter Builder, Distance Search, and College Matching Assistance.



*Cover Letter Creator*

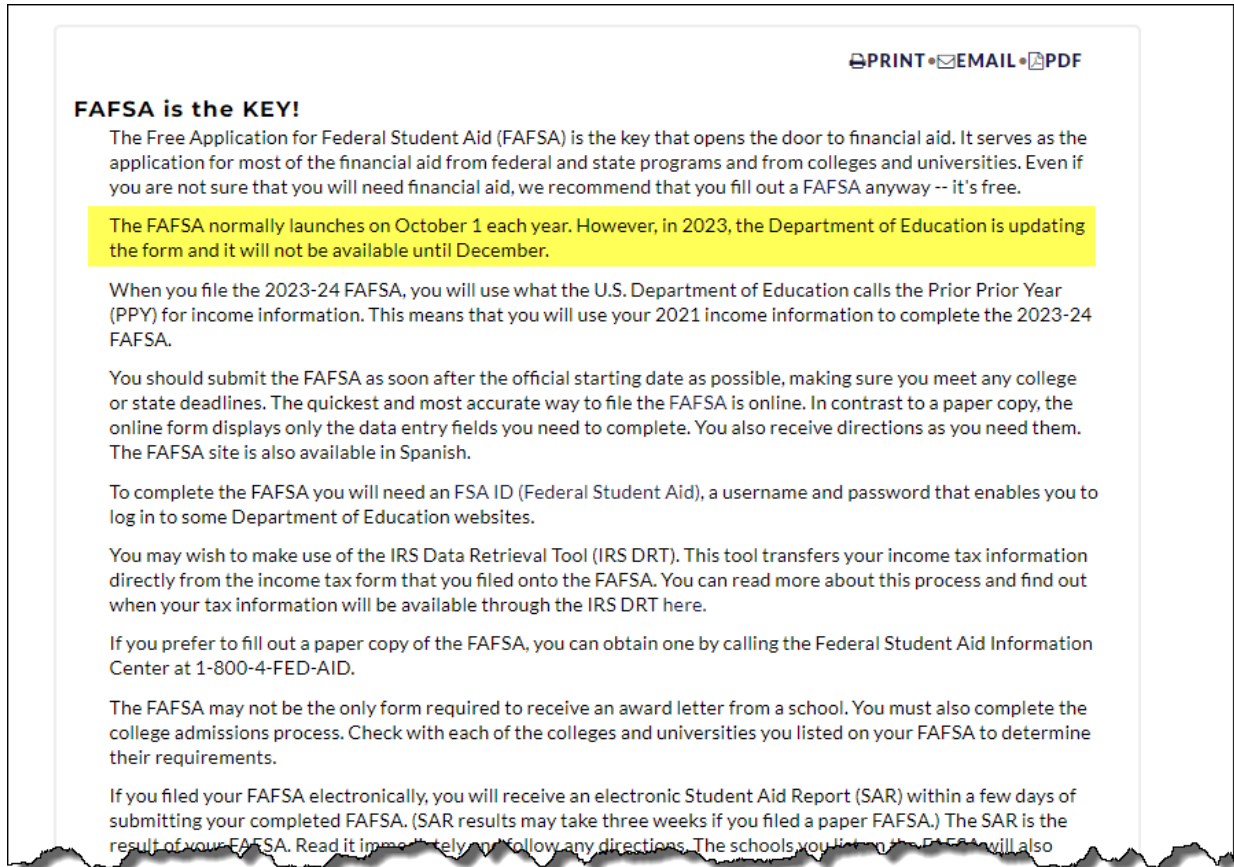
The timeline menu background was dropped, and the menu simplified for Career Finder and School Finder.



*School Finder*

### 3. FAFSA

The Department of Education is updating the FAFSA form. All articles referencing the FAFSA open date were updated to indicate the new form will not be open until December 2023.



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**FAFSA is the KEY!**

The Free Application for Federal Student Aid (FAFSA) is the key that opens the door to financial aid. It serves as the application for most of the financial aid from federal and state programs and from colleges and universities. Even if you are not sure that you will need financial aid, we recommend that you fill out a FAFSA anyway -- it's free.

The FAFSA normally launches on October 1 each year. However, in 2023, the Department of Education is updating the form and it will not be available until December.

When you file the 2023-24 FAFSA, you will use what the U.S. Department of Education calls the Prior Prior Year (PPY) for income information. This means that you will use your 2021 income information to complete the 2023-24 FAFSA.

You should submit the FAFSA as soon after the official starting date as possible, making sure you meet any college or state deadlines. The quickest and most accurate way to file the FAFSA is online. In contrast to a paper copy, the online form displays only the data entry fields you need to complete. You also receive directions as you need them. The FAFSA site is also available in Spanish.

To complete the FAFSA you will need an FSA ID (Federal Student Aid), a username and password that enables you to log in to some Department of Education websites.

You may wish to make use of the IRS Data Retrieval Tool (IRS DRT). This tool transfers your income tax information directly from the income tax form that you filed onto the FAFSA. You can read more about this process and find out when your tax information will be available through the IRS DRT [here](#).

If you prefer to fill out a paper copy of the FAFSA, you can obtain one by calling the Federal Student Aid Information Center at 1-800-4-FED-AID.

The FAFSA may not be the only form required to receive an award letter from a school. You must also complete the college admissions process. Check with each of the colleges and universities you listed on your FAFSA to determine their requirements.

If you filed your FAFSA electronically, you will receive an electronic Student Aid Report (SAR) within a few days of submitting your completed FAFSA. (SAR results may take three weeks if you filed a paper FAFSA.) The SAR is the result of your FAFSA. Read it immediately and follow any directions. The schools you listed on the FAFSA will also

## 4. RESOURCES

The Resources section was updated to include subsections designed to improve the look and feel of the page.

The screenshot shows the CFVW.com Professional Center interface. At the top left is the logo for College for West Virginia. The top right shows a user welcome message for Suzie Newman. A navigation bar includes links for Students & Groups, Reports, Resources, Communication, Colleges & Applications, and Administration. Below this is a secondary navigation bar with Getting Started, Lesson Plans, Resources, and Add-On Services. The main content area is titled 'Getting Started' and features a 'Quick Reference Guides' section. This section is organized into several categories with bulleted links:

- Student Center:**
  - Create a Student Account
- Professional Center:**
  - Access Your Companion Student Account
  - Professional Accounts Overview
- Student Account Management:**
  - Learn More About COPPA
  - Batch Create Student Accounts
  - Connect a Professional Account to Multiple Schools
  - Release Student Accounts from Your School
  - Merge Duplicate Student Accounts
  - Reset a Student Password
  - View a Student Portfolio
  - Use the Student Finder
  - Build a Group
- Milestones:**
  - Customize the Milestones
  - Use the Milestones Tracking Report
- Reporting and Reviewing:**
  - Create a New Report
  - Use the Reviewer
- Assessments:**
  - Learn More About the Basic Skills Survey
  - Learn More About the Career Cluster Survey
  - Learn More About the Career Key
  - Learn More About the Interest Profiler
  - Learn More About the Transferable Skills Checklist
  - Learn More About the Work Values Sorter
  - Learn More About the Ability Profiler
- School-2-College-2-Work (middle school module):**
  - Get Started on School-2-College-2-Work: Guide for Students
  - Use the Reporting Tools on School-2-College-2-Work
- Scheduling and Messaging:**
  - Send a Message
  - Use the Communication Log
  - Add an Event
- Assignment & Curriculum Builder Feature:**
  - Use the Assignment & Curriculum Builder Feature
  - Run an Assignment & Curriculum Report
  - Assignment & Curriculum Builder Definitions
- Guides:**
  - User Guide
  - Professional Manual

*Resources Page*



## 5. APPLY TO COLLEGE BADGE

A badge, labeled 'Apply to College,' was added to the College Planning page in the Student Center. When selected the in-progress and submitted applications are displayed.

The screenshot shows the 'College Planning' section of the cfwv.com website. The navigation bar includes 'CAREER PLANNING', 'HIGH SCHOOL PLANNING', 'COLLEGE PLANNING', 'FINANCIAL AID PLANNING', and 'YOUR PORTFOLIO'. Below the navigation bar, the 'COLLEGE PLANNING' section is displayed with a grid of cards. A red arrow points to the 'Apply to a West Virginia College' card, which is located at the bottom left of the grid. The card text reads: 'Apply to a West Virginia College. Apply online, resume in-progress applications, and track submitted applications for participating colleges.' To the right of the grid, there are two sidebars: 'Quick Links' with links for 'College Matching Assistant', 'College Planning Timeline', 'Getting Ready for College', and 'Apply to College'; and 'Your Portfolio' with links for 'College Planning', 'Saved Colleges' (including 'University of Idaho'), and 'Full Portfolio'.

*College Planning*