



FAFSA STEPS FOR PARENTS

Your student has finished their part of the FAFSA. Now it's your turn! They can't receive federal financial aid for college until you complete your section.

WHAT TO DO:

1. **Check your email** for an invitation from the U.S. Department of Education.
2. Choose **Accept My Invite**.
3. **Log in** to your [StudentAid.gov](https://studentaid.gov) account.
 - If you've forgotten your username or password, choose the blue **Forgot email address or username?** and/or **Forgot password? link(s)** for help.
 - If you don't have an account, choose **Create Account**.
 - A [StudentAid.gov](https://studentaid.gov) account is a username and password that allows parents to access and complete their required portions of the FAFSA.
4. **Enter the code** from the email you received from your student (or ask your student to find it in their FAFSA form under 'Invitation to Contributor').
 - If you don't see where to enter the code, choose 'FAFSA Forms' at the top of the page and select 'Accept an Invitation'.
5. You'll see your student's FAFSA. It should say **Parent of [Student Name]**.
6. Choose **Approve** (IRS access) so your 2025 tax information can be transferred to the FAFSA. This is required for eligibility.
 - As the transfer happens, you won't be able to see any details from your tax return (to ensure the data is secure during transfer).
 - If the transfer isn't successful, you'll be able to enter your 2025 tax information manually.
7. Answer remaining questions about marital status, family size, cash/checking/savings and investments.
 1. You're **not** required to report cash if you have less than \$1,000.
 2. You **are** required to report the total of your checking and/or savings account balance(s).
 3. Do **not** include retirement accounts.
 4. Do **not** include a family-owned business with fewer than 100 employees or a farm that's also your home.
8. If prompted, **invite your spouse** or provide their date of birth. (If you and your spouse used the tax filing status of "Married, Filing Jointly" in 2025, you won't need to invite your spouse.)
9. **Review** your answers, **agree** to the terms, and choose **Submit FAFSA Form**.
10. Your student will get an email when the FAFSA is complete and submitted.
11. Once fully submitted, your student can view their FAFSA Submission Summary and aid eligibility at [StudentAid.gov](https://studentaid.gov).

RESOURCES

- **FAFSA Hotline:** 1.800.433.3243
- **UCanGo2, FAFSA Outreach:** 1.866.443.7420