



Spring 2019 Educator Workshops ALL ABOUT ICAP!

January 31: OSU-Tulsa
 February 7: EOSC-McAlester
 February 12: NWOSU-Enid
 February 27: Oklahoma State Regents for Higher Ed

TIME	OBJECTIVES
8:30 – 9:00 AM	REGISTRATION & ACCOUNT CREATION If you haven't created your OKcollegestart Professional Center account, come during this time to do so and ensure you have the access necessary to customize an ICAP.
9:00 – 9:15 AM	WELCOME & NEW FEATURES Learn about exciting new updates to OKcollegestart including customizable surveys and communication log.
9:15 – 9:45 AM	USING THE PROFESSIONAL CENTER TO IMPLEMENT ICAP Discover how ProCenter features relate to ICAP. Learn how activity outcome reports can guide career events, lesson plans can incorporate OKcollegestart into the classroom and much more.
9:45 – 10:45 AM	CUSTOMIZING AN ICAP Use newly created ICAP resources to select activities and determine how to best organize your district's ICAP.
10:45 – 11:00 AM	BREAK
11:00 – 11:15 AM	ASSIGNING AN ICAP Receive assistance making your school's ICAP visible to all students or to particular groups of students.
11:15 – 11:30 AM	ICAP COMMENTS Learn how the comments feature allows you to document advising meetings, provide feedback on activity outcomes and encourage students as they complete their ICAP.
11:30 – 11:45 AM	ICAP REPORTS Explore the ICAP Tracking Report and discover how the data can support your ICAP efforts.
11:45 – 12:00 PM	EVALUATIONS & CLOSING Provide feedback on how we can support you as you implement ICAP in your district.